## View Court Policy Manual

Policies are the agreements we have with each other that enable us to discuss behavior.

* Each section of the online policy manual has a menu title on the left, pointing to a page with the "job description" of the Board or committee
* When clicked, sub-page menu titles appear for each policy area within the committee's area of responsibility
* Unapproved (DRAFT) policies have a comments message board beneath them - please leave your comments
* After General Meeting approval the, now active, policies show date of approval in brackets at the end of the policy

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## Policy resources

Policy must comply with the [**Co-operative Association Act**](http://www.qp.gov.bc.ca/statreg/stat/C/99028_01.htm) and the View Court [**Rules**](http://viewcourt.vcn.bc.ca/rules) and [**Occupancy Agreement**](http://viewcourt.vcn.bc.ca/occupancy_agreement) and be approved at a View Court General Meeting;

This policy manual is based on [**CHF BC policy templates**](http://www.chf.bc.ca/pages/policies.asp). They also have [**discussion boards**](http://www.chf.bc.ca/pages/bctalkforum.asp?id=10) where policy information can be gleaned.

CHF Canada have useful publications at [**Running Your Housing Co-op**](http://www.chfcanada.coop/eng/pages2007/resources_coop.asp) and a [**Glossary of Co-op Housing**](http://www.chfcanada.coop/eng/pages2007/glossary.asp) words.

**5 Criteria for making policy:**

1. **Simple** (30% of the population is functionally illiterate)
2. **Legal** (has to follow the laws of the land, Co-op Act and Rules)
3. **Fair** (treats every member the same way)
4. **Balanced** (considers the interest/needs/wishes of the individual as well as the demands/wishes/wants of the collective)
5. **Workable/enforceable** (have to be able to execute it)