

View Court Housing Co-operative Cleaning List - updated May, 2017 by LJ

Basement Lockers: remove all contents and sweep clean.

Bathroom: toilet and bathtub: clean and remove all stains from top and inside of tub. Clean toilet with brush and detergent on inside of bowl and outside to the floor. Clean under and outside of tub if applicable. Check to see if fixture is leaking. Report any leaks.

Bathroom tiles: clean all tile faces and all faucets non-abrasive liquid cleanser. Scrub grout with baking soda solution with a toothbrush. Report any grout damage.

Kitchen and bathroom cabinets: clean all sinks, countertops, shelves, doors and hardware with non-abrasive liquid cleanser. Be sure to clean top of hung cabinets. Replace broken mouldings. Ensure that hinge screws and hardware are screwed in tightly. Report any water damage under sink.

Hardwood floors: vacuum or damp mop to remove dust.

Door hardware: tighten all screws in the door handles. Adjust and tighten strike plate for easy opening and closing. Wipe down handles with damp cloth. Clean hinges and automatic door closers on front doors.

Rugs: must be professionally steam cleaned. Keep receipt to give to co-op inspectors.

Lighting fixtures: replace all burnt out bulbs. Remove fixtures and wash and replace. Wash all fixtures on top and inside to remove dust and grease.

Walls: Wash with liquid, non-abrasive diluted cleanser. Rinse with cool water on damp sponge.

Walls: Pull on nails and screws. Patch by trowel with spackle. Allow to dry. Sand. Repeat if necessary. Touch up with paint.

Woodwork: (doors, baseboards, door frames, windowsills) wash with non-abrasive diluted cleanser on door front, top and sides. Rinse with cool water using sponge.

Linoleum floors: wash with non- abrasive cleanser. Clean corners. Rinse. Pull all appliances from walls. Clean walls, appliance sides and floor. Report warping or flooring coming away from wall.

Windows: Wash windows inside with an ammoniated window cleaner or equivalent.

Switch and outlet plates: tighten loose screws. Clean with mild cleanser on lightly dampened cloth.

Stove: clean oven with oven cleanser. Remove stovetop rings and clean. Remove stovetop pan and clean stove surface below pan. Clean stove sides and back with non-abrasive liquid cleanser when stove is pulled out. Clean and remove stains from oven rack and pan(s). Use oven cleaner if necessary on pan(s). Do not use abrasive cleanser. Clean sliding drawer. Clean edges of oven door. Clean upper surface and dial face and knobs. Remove knobs to get behind them. Clean broiler drawer.

Fridge: Defrost if applicable. Clean top and sides with non-abrasive liquid cleanser. Remove and clean all racks and drawers in detergent solution. Rinse. Clean inside surfaces and freezer with baking soda and rinse with damp cloth or sponge. Clean ice cube trays and replace. Pull fridge out and vacuum back grill. Clean bottom drain pan and empty. Clean in warm water. Report any broken shelves, guides or shelf covers.

Closets: remove marks from walls with non-abrasive liquid cleanser. Touch up with paint if necessary after following procedure for walls. Clean shelves with damp sponge.